

MEMORANDUM

TO: Finance and Administration Committee of City Council
FROM: Jeremy Craig, Director of Finance and Administration
DATE: November 20, 2006
SUBJECT: Finance and Administration Committee Meeting

The Finance and Administration Committee met at 5:45 p.m. on Monday, November 20, 2006. Those in attendance included Chairperson Bruce Geiger, Ward II, Councilmember Jane Durrell, Ward I, Councilmember Mike Casey, Ward III, Councilmember Mary Brown, Ward IV, City Administrator Mike Herring and Director of Finance and Administration Jeremy Craig. Also in attendance were Councilmember Barry Streeter, Ward II, and Executive Secretary Caroline McDowell. The meeting was called to order by Chairperson Geiger at 5:45 p.m.

1. Approval of Minutes–November 4, 2006

Councilmember Casey motioned to approve the minutes from November 4, 2006. Councilmember Durrell seconded and the motion passed 4-0.

2. Second Review of Contribution Requests

Mr. Craig explained that at the City Council budget workshop, Council discussed adding a \$6,000 line item to fund Alliance for Positive Youth programs. Therefore, the Alliance was contacted in regards to its contribution request; any FY2006 events on the application would be granted a contribution. No events on the application were scheduled until FY2007; therefore, no action on the application by the committee was required.

Councilmember Brown inquired about the YMCA Acoustic Café contribution request. Mr. Craig explained that event is sponsored by Alliance for Positive Youth in 2007 and the budgeted funding will be available for it.

Councilmember Durrell expressed her concern that the two groups can apply for contributions separately and ultimately receive \$6,000 when the limit is \$3,000. She requested that a discussion about the contribution request process be added to a future agenda. Mr. Craig noted her request.

3. Review/Recommendation for Audit Services

Mr. Craig summarized his memo, stating that audit services were rebid after the expiration of the current three-year contract. He recommended that the City award the bid to Hochschild Bloom & Company, who the City has been using for the past three years and who won the bid process. Councilmember Casey made a motion to recommend to City Council to award the audit services contract to Hochschild Bloom & Company. Councilmember Brown seconded and the motion passed 4-0.

4. Other Items

Chairperson Geiger introduced the idea of hiring a lobbyist to represent Chesterfield in Jefferson City. Councilmember Streeter agreed, adding that other cities with similar interest may be willing to share

costs. Councilmember Brown noted that it would be important to have a sympathetic legislator in Jefferson City to introduce and support bills and issues. Chairperson Geiger made a motion to have staff, at the committee's request, put together a summary of issues and expenses relating to hiring a lobbyist on the City's behalf. Councilmember Casey seconded and the motion passed 4-0.

Councilmember Durrell requested that the committee be contacted by phone in addition to any email messages about meeting changes if the changes occur on the day of the meeting and the committee members have not responded by the end of the work day.

5. Adjournment/Next Meeting

The meeting was adjourned at 6 p.m.